

檔案應用申請委任書

Letter of Attorney for File Application

本人_____委託_____

辦理下列事宜(請勾選)

I _____ hereby authorize _____

to handle the following matters (please check):

☐申請應用檔案 Apply for file usage

☐應用(閱覽、抄錄或複製)檔案 Access (viewing, hand-copying or duplication) files

☐領取檔案複製品 Collect file copies

☐申請案聯繫及公文送達事宜 Handle case communication and document delivery

☐ 是 Yes ☐ 否 No 同意複委任。 Agree to sub-brokerage。

(未勾選則視為不同意) (If unchecked, it will be considered as disagreement.)

此致：()業務權責機關名稱

To : () Name of the Responsible Agency

	委任人 Authorizer	受委任人 Authorized Person
親筆簽名 S i g n a t u r e		
國民身分證、護照或 居留證號碼 National ID, Passport, or ARC Number		
通訊地址 Address		
連絡電話 Phone Number		

附註 Note:

1. 委任人即為申請應用檔案之申請人；受委任人為代理人。

The authorizer is the applicant for the file usage; the authorized person is the representative.

2. 併附委任人及受委任人之身分證明文件影本。

Copies of identification documents of both the authorizer and the authorized person should be attached.

Date: ____/____/____